

Guidelines on the awarding of a Lindemann Scholarship from the Dr. Heinz Lindemann Foundation in cooperation with the Graduate Academy of Leibniz Universität Hannover

1. Object

With effect from 2011 and in cooperation with the Graduate Academy, the Dr. Heinz Lindemann Foundation awards a scholarship every two years to a PhD candidate of Leibniz Universität who is writing a thesis in the technical/scientific field. The scholarship is intended as an additional scholarship to other possible sources of income. Its purpose is to allow the PhD candidate to devote him or herself to his or her doctoral project with as few financial worries as possible. The scholarship is therefore intended to cover living expenses and is not awarded subject to any further conditions – especially obligations to take up employment. With the scholarship, the Dr. Heinz Lindemann Foundation supports young academics at Leibniz Universität. The scholarships are awarded based on the academic qualities of the applicant and on the practical relevance of the doctoral project.

2. Selection commission

The Lindemann Scholarship is awarded by a selection commission consisting of representatives of the Dr. Heinz Lindemann Foundation and the Graduate Academy. The selection commission is composed of the five full professorial members of the Council from the faculties mentioned under 3.2, the Vice President for Research in his capacity as the Director of the Graduate Academy, a representative of the Graduate Academy in an advisory capacity and a representative of the Dr. Heinz Lindemann Foundation. The commission decides unanimously on the awarding of the scholarship.

3. Procedure

3.1 The scholarship is awarded every two years at the beginning of the winter semester. It amounts to 450 Euro per month and runs for a maximum of 24 months subject to the financial means made available by the Dr. Heinz Lindemann Foundation. The deadline for applications is 15th July of the year in which a Lindemann Scholarship is to be awarded.

3.2 Matriculated PhD candidates who belong to the following five faculties at Leibniz Universität and whose work on their doctoral thesis is likely to last another two years after the application are eligible to apply:

- Faculty of Civil Engineering and Geodetic Science
- Faculty of Electrical Engineering and Computer Science
- Faculty of Mechanical Engineering
- Faculty of Mathematics and Physics
- Faculty of Natural Sciences
- QUEST Leibniz Research School
- Leibniz School of Optics & Photonics (LSO)

Applicants should check themselves whether the conditions for accepting the Lindemann scholarship – for example, with regard to receiving further scholarships – are met.

3.3 The following documents should normally be enclosed with the application:

- application form
- a letter containing well-founded reasons for applying as well as details of income and possible further funding
- CV, including a list of publications if applicable

- sketch of the proposed doctoral project (with special reference to the practical relevance of the project), account of the status of doctoral studies and further work schedule
- a copy of the university degree certificate entitling the applicant to pursue doctoral studies or in the case of graduates of universities of applied sciences a copy of their degree certificate from the same and proof of the qualifications they have obtained in order to be entitled to pursue doctoral studies at one of the five mentioned faculties of Leibniz Universität
- confirmation of matriculation from Leibniz Universität
- letters of recommendation from two university lecturers, of which one is normally written by the supervisor of the dissertation

3.4 Scholarships are awarded by the selection commission subject to the funds made available by the Dr. Heinz Lindemann Foundation. The scholarships are awarded on a competitive basis. There is no entitlement to a scholarship.

3.5 The Office of the Graduate Academy coordinates the selection procedure and administers the means for the scholarship on behalf of the Dr. Heinz Lindemann Foundation.

4. Criteria for awarding scholarships

4.1 Applicants are selected based on the following criteria:

- outstanding academic performance and the quality of the work carried out to date within the framework of their doctoral studies
- high innovative potential and practical relevance of the dissertation project
- the ability of the applicant to pursue the dissertation project determinedly and with a view to achieving results

4.2 The Office of the Graduate Academy draws up a ranking of the applications based on the criteria mentioned in 4.1 above. The Lindemann Scholarship is awarded by the selection commission.

5. Obligations

5.1 The recipient of a Lindemann Scholarship undertakes to comply with the "Regulations of Gottfried Wilhelm Leibniz Universität Hannover for Safeguarding Good Scientific Practice" in their currently valid versions. In the case of academic malpractice the Board of the Graduate Academy – in agreement with the selection commission – reserves the right to implement measures which can go as far as reversing the decision to provide funding (i.e. it may retract the decision completely or in part, call back approved funding, demand back funding which has already been paid out).

5.2 The recipient of a Lindemann Scholarship undertakes to submit a final report to the Graduate Academy within six weeks after expiry of the scholarship.

5.3 The recipient undertakes to inform the Office of the Graduate Academy immediately if work on the thesis, which is being funded by the Lindemann Scholarship, has been completed successfully, has been deferred or discontinued. With the completion, deferral or the discontinuing of doctoral studies, the right to further payments within the framework of the Lindemann Scholarship expires. Overpaid monthly funding may be reclaimed. If the thesis is completed before the end of the maximum funding period, further funding will be granted for a maximum of two months after submission of the dissertation, if no follow-up position is taken up within this period.

6. Data Protection

6.1 The Graduate Academy is storing and processing data applicants disclose in their application in order to conduct the application procedures. Object of data protection regulations as stated in the European General Data Protection Regulation (GDPR) are personal data, i.e. all information considering personal circumstances that are disclosed in an application for funding lines of the Graduate Academy. Detailed information on The Graduate Academy's data protec-

tion regulations can be found under: <https://www.graduiertenakademie.uni-hannover.de/en/funding-and-support/our-own-funding-opportunities/lindemann-scholarship>.

6.2 Data processing and storage demands the applicants consent. By sending off the application documents via post or e-mail, the applicant agrees with the collection, storage and usage of personal data for managing the selection process.

6.3 The applicant may revoke his or her consent at any time without stating reasons. The Graduate Academy has to be informed in writing about revoking consent.