

Fact sheet: Networking Initiatives [As of May 2018]

Early networking within the *scientific community* is of overall importance for young researchers. The Graduate Academy offers financial support for doctoral students and postdocs who want to organise workshops (scientific exchanges) or conferences with a subsidy of up to 4,000 Euro. This funding gives young scientists the possibility to thematically and methodically exchange with other young researchers and to introduce/integrate their topic into the research community. The amount of the allowance for organising workshops and conferences depends on the following conditions:

Object of funding

- A. Smaller activities (workshops, meetings) for the purpose of scientific networking among each other
- B. Self-organised conferences

Resources and payment

- A. Lump sum of 300 Euro. The respective institute of the applicant will be in charge of the accounting.
- B. Up to a maximum amount of 4,000 Euro. The respective institute of the applicant will be in charge of the accounting.

Eligibility to apply

Eligible to apply are groups of at least three young researchers of Leibniz Universität.

This includes

- matriculated doctoral students and
- young researchers at postdoctoral level with an employment contract at Leibniz Universität.

A possible previous funding of the Graduate Academy as well as further financial support for organising the networking initiative must be indicated.

Selection criteria will include

Scientific excellence of the applicants

- Demonstration of the need (thematically, methodically, etc.) for the requested networking activity

- Clear linking of the respective dissertation topics with the conference topic in terms of content and methodology

The focus of conference should be of relevance particularly for young researchers.

Selection procedure

A. Application deadlines: March 31 | June 30 | September 30 | December 31

The decision on the funding of an initiative will be made within about two weeks.

Applications have to refer to events that take place within six months after approval.

B. Application deadlines: March 31 | September 30

The decision on the funding of conferences or meetings will be made based on a scientific evaluation within about six to eight weeks.

Applications have to refer to conferences and meetings that take place within one year after approval.

Application documents

- Completed application form
- Higher education diploma of all applicants
- CV and und academic development of all applicants, possibly including respective lists of publications
- Notification of admission by the respective faculty as doctoral student (does not apply to postdoctoral applicants)
- Confirmation of matriculation (does not apply to postdoctoral applicants)
- Applications for smaller workshops (according to A):
 - Description of the intended use of the allowance (for example guest lectures, seminars, excursions) (one page at the most)
- Applications for self-organized conferences and meetings (according to B):
 - Exposé of the conference or meeting (two pages at the most)
 - Work schedule and timetable of the organisation phase, including conference programme (two pages at the most)
 - Financial plan (if possible with documentary evidence)
 - Letter of recommendation of the main supervisor (to be submitted separately)

Applications that do not fulfil these criteria or that have not been submitted in time cannot be taken into consideration.

Declaration of data protection

According to the European General Data Protection Regulation (GDPR), we would like to inform you that we are storing and processing the data, you disclose in your application in order to conduct the application procedures.

Object of data protection regulations are your personal data, i.e. all information considering your personal circumstances you are disclosing in your application for a funding line of the Graduate Academy. You can find detailed information on our data protection regulations under:

<https://www.graduiertenakademie.uni-hannover.de/de/foerderung/unsere-foerdermassnahmen/>

Data processing and storage demands **your consent**. By sending of the application documents via post or e-mail, you agree with the collection, storage and the usage of your personal data for carrying out the selection process.

You may revoke your consent at any time without stating reasons. Please inform the Graduate Academy in writing about revoking your consent using the email address graduiertenakademie@zuv.uni-hannover.de.

Submission of documents

(Please do not use staples and/or transparent folders for documents!)

- In writing:
Graduiertenakademie
Leibniz Universität Hannover
Dr. Meike Huntebrinker
Key word: Networking Initiatives
Welfengarten 1
30167 Hannover
- Additionally, electronically as one single PDF document to:
graduiertenakademie@zuv.uni-hannover.de

Obligation

- The use of a funding for a doctoral students' initiative obliges to comply with the "Guidelines to Secure Good Scientific Practice" in the version currently in force:
<https://www.uni-hannover.de/en/universitaet/profil/leitbild-und-leitlinien/gute-wissenschaftliche-praxis>.

- For application according to B: Within six weeks after the conference or meeting has finished, the applicants are required to present a report (five pages at the most). The report should address progress and outcome of the conference or meeting.

Please note:

The respective institute of the principal applicant will be in charge of the provision of funding.

Contact for questions on applications

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