

Promotion **plus**⁺ *qualifiziert* (PhD and beyond⁺)
... for careers outside academia

Winter Term 2019/2020

- October 26, 2019** **Kick-off Meeting: Team Building**
Saturday* You will get to know the other participants of the programme Promotion plus⁺ *qualifiziert* as well as the team of the Graduate Academy. Furthermore, the kick-off meeting is also a good occasion to learn more about the programme, its structure and the different trainings.
- November 29–30, 2019** **Training: Identifying Career Prospects**
Friday afternoon, Saturday* The training helps to explore your individual career prospects and to make informed decisions for the next professional steps.
(German work teams:
November 22–23, 2019)
- December 13–14, 2019** **Training: Project Management Basics**
Friday afternoon, Saturday* Getting to know project management including its different stages; further subjects: projects in enterprises, typical obstacles when starting a career outside academia
(German work teams:
December 06–07, 2019)
- January 24–25, 2020** **Training: Corporate Entrepreneurship**
Friday afternoon, Saturday* Getting to know corporate entrepreneurship: Key competencies, an understanding of one's own role within a company and factors of success
(German work teams:
January 09–10, 2020)
- February 28–29, 2020** **Training: Management Practice**
Friday afternoon, Saturday* deepening the knowledge of management skills
Getting to know and checking out management practice with the help of one's own business idea, insights and consolidation (key performance indicators, business objectives, organisation and personnel, marketing and public relations, corporate identity, product business)
(German work teams:
February 13–14, 2020)

additionally
during the week*

Elective Module: Insights into Career Opportunities, Paths and Fields

One elective module taking two to four hours should be attended in the course of the programme. You can choose among the following events of the Graduate Academy and/or other departments of the university:

- **Career Talk:** Exchange of information and networking with companies as well as public and private institutions of Hannover and Region
- **Company Visit:** Visiting and getting to know a company in Hannover and Region
- **Starting a Business:** Information and exchange of ideas on setting up a business
- **Lunch Talk „Science as a Vocation“:** Information and exchange of ideas on careers inside academia, becoming a professor and on further jobs in the field of research management

Please note that some of these elective modules will be in German, others in English. The respective language is indicated below the announcement of the respective event.

For more information on all our upcoming events and topics, please have a look at our [website](#).

Summer Term 2020

April 17–18, 2020

Friday afternoon, Saturday*

(German work teams:
April 24–25, 2020)

Training: Working in Teams. Development, Leadership, Conflicts

Insights into efficient team work and team leadership: stages of team formation, ways of leading a team, team roles, communication and conflicts in teams

May 15–16, 2020

Friday afternoon, Saturday*

Training: Insights and Specialisation in Management Skills

Three different focal modules (to be elected in March 2018):

- Focus A: Agiles Projektmanagement (in German)
- Focus B: Design Thinking – Methods and Mind Set (in English)
- Focus C: Corporate Change Management (in English)

June 6, 2020

Saturday*

Insight: Applying for a Position

The workshop helps to identify one's own soft and hard skills, informs about unsolicited applications, the right cover letter, the do's and don'ts of a CV and job interviews

June 26, 2020

Friday*

Closing Event

including the issue of certificates

plus a speed dating with companies (Participation is voluntary.)

additionally

during the week*

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Information on the Schedule

* Date and Time, Venues:

- Generally, the trainings take place on Fridays (3-6.30 pm) and Saturdays (9 am-4.30 pm).

Exceptions:

- The kick-off meeting takes place on a Saturday from 10 am to 3 pm, the closing event on a Friday between 3 pm and 5 pm.
 - The insight "Applying for a Position" takes place on a Saturday (10.00 am-3.00 pm).
 - The elective modules are offered at different times during the week depending on the event: Lunch Talks "Science as a Vocation" at noon, "Starting Business" and company visits in the afternoon, the networking meetings in the early evening.
- The venues will be announced via e-mail in time before the trainings. They generally take place in the main building of Leibniz Universität Hannover, at Königsworther Platz or at further places close to the main building.

Block Events and Working Groups:

- The majority of the trainings will be given to three fixed, interdisciplinary working groups of up to 15 participants.

Exceptions:

- The kick-off meeting and closing event will gather all participants in one group (working language: English).
 - The elective modules are optional offers of the Graduate Academy and further departments of Leibniz Universität Hannover. They are therefore open to further interested PhD students and postdocs who do not participate in the programme Promotion plus+ *qualifiziert*.
- Please note: From winter term 2016/2017 on, there will be two German-speaking work teams and one English-speaking work team. For the insight "Applying for a position" the two German-speaking groups will work together while the English-speaking group will have a separate training.
 - All participants will receive detailed information on the different trainings during the kick-off meeting. Furthermore, there will be in some cases an inquiry of expectations before the respective trainings. This helps the instructors and trainers to tailor the contents of the workshops to your specific expectations and needs, if required.

Conditions for Participation and Authorised Absences:

- All trainings are compulsory. Absence with valid excuse is possible. However, participants should notify the coordinator about the absence before the training. In case of (partial) absence (of more than half a training), the respective training cannot be documented on the certificate. If the maximum of three days of absence is exceeded, there is no claim for the programme's certificate.

The respective trainings and events count as follows:

- Kick-off Meeting: half a day
- Trainings: 1,5 days (Friday: half a day, Saturday: 1 day)
- Insight "Applying for a position": 1 day
- Elective Modules: half a day